

GENERAL TERMS AND CONDITIONS

Definition

K.I.T. Group GmbH Dresden (hereafter referred to as K.I.T. Group) is the conference organization of the conference "ELAINE 2020", which takes place in Rostock, Germany from 28 – 30 September 2020 (hereafter referred to as ELAINE 2020). K.I.T. Group is authorized to act on behalf of the conference host University of Rostock, CRC 1270 ELAINE. K.I.T. Group is mainly responsible for the registration.

These General Terms and Conditions are valid for each registered attendee of the ELAINE conference. Any person attending (scientist, delegate, student, etc.) is considered an attendee.

Registration

The registration and payment deadlines are as follows:

Early registration deadline:	31 July 2020, 23:59:59 CET
Standard registration deadline:	30 September 2020, 12:00:00 CET

Everyone who wants to attend ELAINE 2020 must register. The online registration to the conference is possible via the online registration form until 21 September 2020. After, registration to the conference is solely possible on-site at the registration desk by completing the on-site registration form. With the completion of the online registration (clicking the button "register and pay" at the end of the form) or handing in the on-site registration form on-site, the contract between K.I.T. Group and the participant is legally binding. K.I.T. Group is authorized to act on behalf of the conference host.

If the maximum attendee capacity is reached, the organizers reserve the right to refuse any registration. This also applies to single program items.

Everyone who wants to apply for a reduced registration fee (e.g. students) needs to provide a valid proof to K.I.T. Group upon registration.

The participant will receive an official confirmation of registration/ invoice from K.I.T. Group via email. All registration fees must be paid in full in accordance with the deadlines mentioned above and the information provided on the invoice. Should one deadline be missed, the next applicable fee will be charged automatically and K.I.T. Group will send a new invoice subsequently.

All registration fees must be fully paid prior to the conference. Payments are only accepted in EUR and can be made by credit card or by bank transfer. Any bank charges have to be paid by the participant. Cheques will not be accepted. Only after the full payment has been received within the respective registration period, the registration for the desired registration fee will become valid. Otherwise, the Conference Organization will change the registration fee according to the payment deadlines and send a new invoice. If the conference fees have not been paid until the standard registration deadline or before the beginning of the conference at the latest, they need to be paid on-site at the registration desk in cash or by credit card which may result in an additional on-site charge.



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The registration fees are collected by the K.I.T. Group GmbH Dresden on behalf of the conference host without German VAT. The fees for the social events are subject to tax and include 19 % VAT. The ticket price will be collected in the name and on account of the University Rostock (Sales Tax ID no.: DE 137385436).

Cancellation policy

All registration changes and cancellations must be communicated to K.I.T. Group in written form, i.e. via email, mail or fax. In case of cancellation of the registration or cancellation of single bookings received <u>before the early registration deadline</u>, a cancellation fee of <u>50%</u> of the registration fee applies. No refund will be given for cancellations made <u>after the early registration deadline</u> and the claim for the full payment of all registration fees remains, respectively.

No refund will be given for unattended events, illness or early termination of attendance.

In case of cancellations due to denied VISA applications, the full registration fee minus a processing fee of EUR 50.00 will be refunded after the conference if the visa was applied for in time. To apply for the refund, a proof of timely application together with an official notice from the embassy confirming that a visa could not be granted needs to be forwarded to K.I.T. Group by email, mail or fax.

Cancellation of the conference

In the event that the conference cannot be held or is postponed due to events beyond the control of the conference organizers (force majeure), the conference organizers cannot be held liable by attendees for any damages. Under these circumstances, the conference organizers reserve the right to either retain the entire registration fee and to use it for a future conference, or to reimburse the attendee after deducting costs already incurred for the organization of the conference, which could not be recovered from third parties.

Name badge

Upon arrival at the conference venue, every attendee has to proceed to the registration desk first in order to pick up the name badge. The name badge has to be worn at any time during the conference and entrance to the different conference facilities will only be allowed when presenting a valid conference name badge.

Film, Photo and Video Recordings

Please be informed that you may be filmed or photographed at any time (e.g. in the session rooms or poster area). With the registration to the congress, attendees confirm and agree to the publication of the above-mentioned photo/ video material on conference-related websites or printed matters.

Insurance

The registration fee does not include insurance of any kind. The organizers cannot accept any responsibility or liability for injuries or losses sustained as a result of any cancellations, accidents, illness or other occurrences that may arise in connection with the conference or its social events. Participants are advised to organize appropriate travel and health insurance themselves.



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Liability

K.I.T. Group only acts as a mediator and is not liable for any losses of things, in accidents, destructions and damages of property and/ or in the injury of persons, the reason does not matter. Participants and accompanying persons participate in all conference events on their own risk.

Place of Fulfilment

The court of jurisdiction is Dresden. The German law applies. All dates and times mentioned in line with the registration refer to Central European Time (CET).

Severability Clause

If there is a determination of these Terms and Conditions to be ineffective or impracticable, the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.